

Homer Central School District

K-12 Comprehensive Developmental School

Counseling/Guidance Plan

2020-2021



Plan. Prepare. Produce.

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K-12 Counseling and Guidance Program Overview

The purpose of the school counseling program is to impart specific skills and learning opportunities in a proactive, preventive manner, ensuring all students can achieve school success through academic, career and social emotional development experiences. The Comprehensive Developmental School Counseling/Guidance Plan targets three domains of development:

1. Academic – learning to learn
2. Career – learning to work
3. Social Emotional – learning to live

The Comprehensive Developmental School Counseling/Guidance Plan will:

1. Address the needs of all students.
2. Be an integral part of the instructional program and total educational experience.
3. Include structured activities based upon the needs of each student, including preventative, developmental, and remedial services.
4. Provide accountability and continuous improvement through annual review of student progress and program and staff evaluation.
5. Include appropriate professional development for all staff to maintain a quality program.
6. Depend upon the support and collaboration of administrators, teachers and other school personnel, students and the community.
7. Be coordinated by certified school counselors.

Student Support Services Members

School Counselors

Stacy Bell
Christine Colasurdo
Audrey Fairchild
Darlene Latten
Alaina Wallace
Jessica Woods

School Social Workers

Kelley Brown
Jennifer Capps
Emily O'Brien
John O'Callaghan

School Psychologists

Siani Amidon
Melissa Brown
Steve Richardson
Lori Schmidt

Vision Statements

Homer Central School District Vision Statement:

P.R.I.D.E.- Partnerships, Respect, Integrity, Diversity and Excellence is the foundation for the Homer Central School District.

Partnerships: Promote collaboration among students, staff, families and the community to support student learning.

Respect: Grows through mutual kindness, compassion for others, and the development of strong moral character in a student-centered environment.

Integrity: Guides our actions so that they are honest and open and fair.

Diversity: Enriches our opportunities to create multiple pathways for learning and to foster independent intellectual growth.

Excellence: Through rigorous learning experiences, empowers students to become critical thinkers, creative problem solvers, and responsible citizens.

Homer Central School Comprehensive Plan Vision Statement:

Homer Central School District empowers all students to maximize their potential through developing their skills in academic, career and social emotional areas. Graduates will lead their lives as healthy, responsible and contributing citizens who respect themselves and others.

Mission Statements

Homer Central School District Mission Statement:

The Homer Central School District is committed to excellence for all students. Our mission is to graduate responsible and productive citizens who embrace life-long learning. We work together as a team of dedicated, effective, and well-supported professionals to provide a safe and nurturing learning environment.

Homer Central School Counseling and Guidance Mission Statement:

Homer Central School Counseling and Guidance Program cultivates partnerships with school, home, and community resources to benefit all students. Through meaningful collaboration and relationships, all students develop academic, career, and social emotional skills to reach their potential in school and in life.

Competencies

Competencies are specific expectations that relate directly to American School Counselor Association (ASCA) standards.

ACADEMIC	CAREER	SOCIAL EMOTIONAL
<p>Standard A <i>Students will:</i></p> <ol style="list-style-type: none"> 1. Improve Academic Self-Concept 2. Acquire Skills for Improving Learning 3. Achieve School Success <p>Standard B <i>Students will:</i></p> <ol style="list-style-type: none"> 1. Improve Learning 2. Plan to Achieve Goal <p>Standard C <i>Students will:</i></p> <ol style="list-style-type: none"> 1. Relate School to Life Experiences 	<p>Standard A <i>Students will:</i></p> <ol style="list-style-type: none"> 1. Develop Career Awareness 2. Develop Employment Readiness <p>Standard B <i>Students will:</i></p> <ol style="list-style-type: none"> 1. Acquire Career Information 2. Identify Career Goals <p>Standard C <i>Students will:</i></p> <ol style="list-style-type: none"> 1. Acquire Knowledge to Achieve Career Goals 2. Apply Skills to Achieve Career Goals 	<p>Standard A <i>Students will:</i></p> <ol style="list-style-type: none"> 1. Acquire Self-Knowledge 2. Acquire Interpersonal Skills <p>Standard B <i>Students will:</i></p> <ol style="list-style-type: none"> 1. Utilize Self-Knowledge <p>Standard C <i>Student will:</i></p> <ol style="list-style-type: none"> 1. Acquire Personal Safety Skills

Core Values

Quality Education Includes:

Data Collection: Progress of students should be monitored and interventions applied when necessary to meet the needs of students so all may be successful.

Collaboration: The community, parents, staff and students must work together to provide the best environment for our learners. Partnerships are paramount to the success and development of life-long learners.

Compassion: Show kindness and understanding of others. Staff will model this.

Grit: Each person challenges him/her self and demonstrates courage plus strength of character to grow personally and academically.

Recognition: Acknowledge, display and celebrate successes of students and staff.

Resources: An effective educational program necessitates appropriate facilities, equipment, and materials.

Respect: All individuals respect themselves, others, and our community/environment.

Responsibility: Every individual is accountable for what he/she says and does.

Safe Environment: Students and staff need to feel safe in order to function at their maximum potential. Social, emotional and physical needs must be met for individuals to be successful.

Comprehensive Program: K-5

Goals for Current School Year:

Academic:

Through the collaboration of school staff, students will achieve academic success through education, prevention, early identification and intervention.

Career Development:

Through the collaboration of school staff and community members, students will be provided with a broad introduction and understanding of careers.

Social Emotional:

Through the collaboration of school staff, students will work individually and in small groups to develop coping skills to function within school settings.

K-5 Goal for 2020-2021 School Year:

The Homer School District will identify evidence-based programs to address the developmental needs of K-5 students within the district.

K-5 COUNSELING AND GUIDANCE PLAN WORKSHEET

ACTIVITY	TARGET GRADE	RESPONSIBLE STAFF	DATES	DATA COLLECTION AND EVALUATION
Academic - Services provided to help students implement strategies and activities to support and maximize each student's ability to learn.				
IEP/504 Counseling	K-5	School Psychologist and Social Worker	Sept. - June	Progress Notes, Staff and Parent Input
Academic Assessments	K-5	School Psychologist	Sept. - June	FastBridge, Report Cards, Computer Programs
Problem Solving Meetings	K-5	Staff	Sept. - June	Staff and Parent Input, Academic Records
CSE Meetings	K-5	Staff	Sept. - June	Staff and Parent Input, Academic Records
Classroom Academic Support	K-5	Social Worker	Sept. - June	Staff and Parent Input, Academic Records
ELA and Math Support	3-5	Teachers	Sept. - June	Academic Assessments and FastBridge
Math and Book Club	3-5	Teachers	Sept. - June	Student Participation
TEAM Time (AIS, RTI)	3-5	Teachers	Sept. - June	Academic Records

ACTIVITY	TARGET GRADE	RESPONSIBLE STAFF	DATES	DATA COLLECTION AND EVALUATION
Career - Services provided to help students 1) understand the connection between school and the world of work and 2) plan for and make a successful transition from school to postsecondary education and/or the world of work and from job to job across the lifespan.				
Career Presentations	K-5	Teachers, Community Members	Sept. - June	Staff and Parent Input
Visits Within Community to Learn About Careers	K-5	Teachers, Community Members	Sept. - June	Staff and Parent Input
Career Education	K-5	Teachers	Sept. - June	Staff and Parent Input
SUCC Partnership	3-5	Principal, Teachers	Sept. - June	Staff and Parent Input
Social Emotional Development - Services provided to help students manage emotions and learn and apply interpersonal skills.				
Individual and Group Counseling	K-5	School Social Worker, School Psychologist	Sept. - June	Student Performance, Observations, Parent, Staff, and Student Input, School Records
Crisis Intervention, TCI	K-5	School Social Worker, School Psychologist	Sept. - June	Student Performance, Observations, Parent, Staff, and Student Input, School Records
Classroom Social Skills Lessons	K-5	School Social Worker, Teachers	Sept. - June	Student Performance, Observations, Parent, Staff, and Student Input, School Records
Collaborate with Outside Agencies	K-5	School Social Worker, School Psychologist, Principal	Sept. - June	Referral Forms, Staff Phone and Meeting Logs
7 Habits of Happy Kids	3-5	School Social Worker, Teachers	Sept. - June	7 Habits Leader Binders

ACTIVITY	TARGET GRADE	RESPONSIBLE STAFF	DATES	DATA COLLECTION AND EVALUATION
Provide Resources to Staff on Social Emotional Skills	K-5	School Social Worker, School Psychologist	Sept. - June	Student Performance, Observations, Parent, Staff, and Student Input, School Records
Classroom Intervention, Behavior Plans & Functional Behavior Assessments	K-5	School Social Worker, School Psychologist	Sept. - June	Student Performance, Observations, Parent, Staff, and Student Input, School Records
Transition Support	K-5	Staff	Sept. - June	School Records, Parent, Staff, and Student Input
Record Review of New Entrance	K-5	Staff	Sept. - June	School Records
Transitional Meeting with 5th Grade Teachers	5	School Counselors, Administrators, School Social Worker, School Psychologist	June	Meeting Records, Staff Input
Orientation Activities and Tour for 5th Grade Students with 6th Grade Teachers and Students	5-6	Staff and Students	May/June	Staff and Student Input
Pandemic Resource Sharing*	K-5	School Social Worker, School Psychologist, Teachers, Administration	Sept. - June	Website/ Email History
Social emotional support*	K-5	School Social Worker, School Psychologist, Teachers	Sept. - June	School Records, Meeting Logs

*Added as COVID-19 Pandemic Response

Comprehensive Program: 6-8

Goals for Current School Year:

Academic:

Students will understand the relationship of academics to success in high school and the world of work.

Career Development:

Every student will identify individual strengths and career interests. Students will investigate careers in relation to knowledge of self.

Social Emotional:

Students will understand how to be part of a community and demonstrate awareness of self and others.

6-8 COUNSELING AND GUIDANCE PLAN WORKSHEET

ACTIVITY	TARGET GRADE	RESPONSIBLE STAFF	DATES	DATA COLLECTION AND EVALUATION
Academic - Services provided to help students implement strategies to support and maximize each student's ability to learn.				
Incoming 6th Grade Orientation for Parents and Students	5	School Counselors, Administrator, Teachers	April	Parent Survey
CSE/504 Meetings	5, 6, 7, 8	School Psychologist, School Counselors, School Social Worker, and Teachers	Sept. - June	Staff and Parent Input, Academic Records
6th Grade Introduction Meeting with Support Staff	6	School Counselors, School Social Worker, School Psychologist	September	Student Input
Teach Organization, Study Skills, Test Taking Tips	6	Applied Skills Teacher/Core Subject Teachers	Sept. - June	Academic Records
SOAR Summer Orientation Program	6	Teachers, School Counselors, School Psychologist	August	Student and Parent Input
Guidance Lesson	7	School Counselors	Sept. - June	Student Input
RTI Data Team Meetings	6, 7	Administrator, School Counselors, School Psychologist, Teachers	Sept. - June	Fastbridge, RTI Data Tracking
Learning Styles	6, 8	Applied Skills Teacher and 8th Grade Home and Careers Teacher	Semester 1, Semester 2	Naviance Report
Academic Meetings for Students Failing Courses	6, 7, 8	School Counselors	Sept. - June	Counseling Data Excel Sheet
Individualized Grade Goal Setting Meetings	6, 7, 8	School Counselors	Sept. - June	Grade Goal Setting Chart Counseling Data Excel Sheet

ACTIVITY	TARGET GRADE	RESPONSIBLE STAFF	DATES	DATA COLLECTION AND EVALUATION
Individual Course Selection and Scheduling Meetings	6, 7, 8	School Counselors	Jan - June	Counseling Data Excel Sheet
Parent - Teacher Conferences	6, 7, 8	All Staff	November Date Set or On-going by Request	Counseling Data Excel Sheet
Open House	6, 7, 8	All Staff	September	Parent Input
Career - Services provided to help students 1) understand the connection between school and the world of work and 2) plan for and make a successful transition from school to postsecondary education and/or the world of work and from job to job across the lifespan.				
6th Grade Career Unit in Home and Careers	6	6th Grade Home and Careers Teacher	Sept. - June	Use of Roadtrip Nation, Naviance Reports
College and Career Week	6, 7, 8	School Counselors and Teachers	October	Student Activity Sheet Collection
8th Grade Career Day and Visit to College Campuses	8	Counselors, 8th Grade Home and Careers Teacher	March	Post Survey
Mock Job Interviews	8	8th Grade Home and Careers Teacher	Semester 1, Semester 2	Peer and Adult Feedback
8th Grade Career Unit in Home and Careers	8	8th Grade Home and Careers Teacher, School Counselors	Semester 1, Semester 2	Naviance Reports on Learning Styles Inventory, Strengths Explorer, Classroom assessments
7 Healthy Habits	8	8th Grade Home and Careers Teacher	Semester 1, Semester 2	Student Presentations
Career Research Project	8	8th Grade Home and Careers Teacher	Semester 1, Semester 2	Student Project

ACTIVITY	TARGET GRADE	RESPONSIBLE STAFF	DATES	DATA COLLECTION AND EVALUATION
Presentation from CNYAHAC on Careers in Health	8	8th Grade Health/ Home and Careers Teachers	Semester 1, Semester 2	Student Feedback
Presentation from Credit Union and various career speakers	8	8th Grade Home and Careers Teacher	Semester 1, Semester 2	Student Feedback
Social Emotional Development - Services you provided to help students manage emotions and learn and apply interpersonal skills.				
Individual Counseling	6, 7, 8	School Counselors, Social Worker, School Psychologist	Sept. - June	Counseling Data Excel Sheet
Group Counseling	6, 7, 8	School Counselors, Social Worker, School Psychologist	Sept. - June	Counseling Data Excel Sheet
Teach Coping Skills Curriculum	6, 7, 8	School Social Worker	Sept. - June	Social Work Notes
Social Skills Groups	6, 7, 8	School Counselors, School Social Worker, School Psychologist	Sept. - June	Pre, Post Survey
Referrals to Outside Agencies	6, 7, 8	School Counselors, School Social Worker, School Psychologist	Sept. - June	Counseling Data Excel Sheet
Community Service Activities	6, 7, 8	All Staff	Sept. - June	Student, Staff and Community Feedback
Junior High Activity Day	6, 7, 8	All Staff	January	Student Feedback
Mental Health/Emotional Health/Stress Management unit	6, 8	Health Teachers, Home and Careers Teachers	Sept. - June	Classroom Assessments
Pandemic Resource Sharing*	6, 7, 8	School Social Worker, School Counselor, School Psychologist, Administration	Sept. - June	Website/ Email History

Social emotional support through Google Meets*	6, 7, 8	School Social Worker, School Counselors, School Psychologist	Sept. - June	School Records, Meeting Logs
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*Added as COVID-19 Pandemic Response

Comprehensive Program: 9-12

Goals for Current School Year:

Academic:

Students will complete school with the academic preparation essential to choose from a wide range of post-secondary options.

Career Development:

Students will understand the relationship between personal characteristics, education, training, and the world of work.

Social Emotional:

Students will acquire the knowledge, attitudes, and interpersonal skills to help them understand and respect self and others.

9-12 COUNSELING AND GUIDANCE PLAN WORKSHEET

ACTIVITY	TARGET GRADE	RESPONSIBLE STAFF	DATES	DATA COLLECTION AND EVALUATION
Academic - Services provided to help students implement strategies and activities to support and maximize each student's ability to learn.				
Review Transcript and Academic Requirements Individually, in Classroom Settings, and Assemblies	9-12	School Counselors	Sept. - June	Transcript Audit SchoolTool Reports
Individual Annual Progress Reviews (4-year Graduation Plans)	9-12	School Counselors	Jan. - Apr.	4-year Graduation Plans Academic Records
Coordinate Standardized Testing (PSAT, AP, SAT, and ACT)	10-12	College Board Coordinator, School Counselors	All year	College Board Portal ACT Portal
Coordinate Standardized Test Accommodations for Students with Disabilities (PSAT, AP, SAT, and ACT)	10-12	School Counselors, School Psychologist, SSD Coordinator, Special Education Teachers	Sept. - June	College Board Portal ACT Portal SSD Services for College Board
Teach Study Skills, Testing Taking Tips, and Organizational Strategies	9-12	School Counselors, Teachers	Sept. - June	SchoolTool Reports Student, Parent, and Teacher Input
Differentiated Teaching and/or Assessments for All Student Learners	9-12	Teachers, Case Managers, School Psychologist	Sept. - June	Teacher Input
Study Skills Parent Program	9-12	School Counselors	Sept. - June	Parent Input, Guest Speak Input

ACTIVITY	TARGET GRADE	RESPONSIBLE STAFF	DATES	DATA COLLECTION AND EVALUATION
Conduct Informational Sessions on Academic Options (AP/Honors Night, 8th Grade Parent Night)	9-12	School Counselors, Building Principal, Teachers	Aug - June	Event Evaluation Parent Input Student Input
Advocate for students with educational needs such as referrals to Problem Solving team	9-12	School Counselors, Teachers, Principal, School Psychologist	Sept. - June	Problem Solving Documentation
Schedule Academic Intervention Services (AIS)	9-12	School Counselors, Teachers, Principal	Sept. - June	Student Schedules Academic Records
Career - Services provided to help students 1) understand the connection between school and the world of work and 2) plan for and make a successful transition from school to postsecondary education and/or the world of work and from job to job across the lifespan.				
Educate Students and Families on College Opportunities Through Informational Programs Such as College Week, College Night, Financial Aid Workshop, NCAA Informational Program, and Regional College Fairs	9-12	School Counselors, Teachers, Community Members	Sept. - June	School Calendar Event Evaluation
Access to College Education (A.C.E. Program)	9-12	A.C.E. Liaison, A.C.E. Director	Sept. - June	Evaluation Surveys
Post-Secondary Planning With Students and Their Families	9-12	School Counselors	Year Round	Academic Record

ACTIVITY	TARGET GRADE	RESPONSIBLE STAFF	DATES	DATA COLLECTION AND EVALUATION
Employment Support For All Students	9-12	School Counselors, Teachers	Sept. - June	Student Input
Provide Career Lessons Through Naviance	9-12	School Counselors, Teachers	Sept. - June	Naviance Reports
Coordinate College Admissions and Military Visits for Student Information and Career Development	10-12	School Counseling Office Secretary	Sept. - June	Counseling Office Calendar
Career and Technical Education (CTE) Courses Through OCM BOCES and Homer For Career Exploration	9-12	Teacher	Sept. - June	Student Transcript CTE/WBL Hours Career Plans Naviance Reports
Create Resumes, Cover Letters, and Job Interview Techniques Including Transferable Skills Identification	9-12	Teachers, School Counselors	Sept. - June	Career Plans Naviance Reports Academic Records
Guest Speakers in Classes, Field Trips to Local Employers and Career Fairs	9-12	Teachers, School Counselors, Community Members	Sept. - June	Student Input
Administer Student Exit Survey for Students To Identify Post-Secondary Plans	12	School Counselors	May/June	Naviance Report SchoolTool Report

ACTIVITY	TARGET GRADE	RESPONSIBLE STAFF	DATES	DATA COLLECTION AND EVALUATION
Social Emotional Development - Services provided to help students manage emotions and learn and apply interpersonal skills.				
IEP/504 Counseling	9-12	School Social Worker, School Counselors	Sept. - June	Progress Notes
Individual and Crisis Counseling	9-12	School Social Worker, School Counselors	Sept. - June	
Referrals to Outside Services and Agencies	9-12	School Social Worker, School Counselors	Sept. - June	Referral Form Tracking Document
Conflict Mediation	9-12	School Social Worker, Principal, School Counselors	Sept. - June	Discipline Referrals
Social Media Usage In-Service Training for Identified Students	9-12	School Social Worker, Principal, SRO	Sept. - June	Discipline Referrals
Link Crew Transition Program (9th Grade Transition and New Student Orientation Program)	9 and 9-12 Transfer Students	Link Crew Advisors, Principal, School Counselors, Social Workers, Teachers	Sept. - June	Attendance Reports
Goal-Setting Classroom Guidance Lessons	9-12	School Counselors	Sept. - June	Naviance Report
Liberty Partnership Program	9-12	LPP Mentor, School Counselors, Teachers	Sept. - June	Annual Report
Mental Health Unit in Health Class	10-12	Health Teacher	Sept. - June	Unit Assessment
ACTIVITY	TARGET GRADE	RESPONSIBLE STAFF	DATES	DATA COLLECTION AND EVALUATION

Promote the Involvement and Development of Extracurricular Activities	9-12	Teachers, Coaches, Faculty Advisors, Building Principal, School Counselors	Sept. - June	Rosters
Utilize Therapeutic Crisis Intervention (TCI) strategies	9-12	Trained Staff	Sept. - June	School Records
Social emotional support through Google Meets*	9-12	School Social Worker, School Counselors	Sept. - June	Calendar History, Student Feedback, Meeting Logs
Google Classroom by Graduation Class*	9-12	School Social Worker, School Counselors	Sept. - June	Assignments and Materials
Periodic Online Newsletter*	9-12	School Social Worker, School Counselors	Sept. - June	Website/ Email History
Emails to all students and parents/guardians*	9-12	School Social Worker, School Counselors	Sept. - June	School Records
School Counselor Check-In Form for student*	9-12	School Social Worker, School Counselors	Sept. - June	Student Survey, Google Form Data
Remind App Messaging for all Grade Levels and Parents/Guardians	9-12	School Counselors, Support Staff	Sept. - June	Announcement History
Pandemic Resource Sharing*	9-12	School Social Worker, School Counselors, School Psychologist, Administration	Sept. - June	School Records, Website/ Email History
"5 Minute Chats with Students" © 2020 CASEL*	9-12	School Social Worker, School Counselors	Sept. - June	Meeting Logs

*Added as COVID-19 Pandemic Response

The K-12 Comprehensive Developmental School Counseling/Guidance Plan will be reviewed by an Advisory Council on an annual basis. The advisory council is reflective of the Homer community. The council includes students, parents, teachers, school counselors, school social worker(s), school psychologist(s), Homer Board of Education member(s) and administrators. The council will meet at least twice per year to review and update the plan. The K-12 Comprehensive Developmental School Counseling/Guidance Plan will be available on the district website.

Additional Information

If you would like additional information, or to submit suggestions or comments please contact:

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Homer Central School District
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